

Dear Teacher,

An application has been made for _____ to enter Forcey Christian School. We will be evaluating the student to determine his/her ability to succeed academically, but we are equally concerned about his/her character development.

You are receiving this letter and form because you are the most recent teacher the student has had, or the parents have recommended you because they feel you know their child well.

No student is perfect, but we desire to know how this student's character and abilities have developed so that we can determine how he/she will fit into our classes.

Please feel free to write any additional comments you would like to share about the student. Fill in your name, teaching relationship to the student (math teacher, scout leader, Sunday School teacher, etc) with your contact information. If we have a special question about any of your responses, we would like to be able to contact you.

Please answer as honestly as you can. Your response will be kept confidential, and it does not become part of the student's permanent records.

We can complete the application process for said student once we receive this form back from you. Please complete it as soon as possible and mail it to us at:

Forcey Christian School
2130 E. Randolph Road
Silver Spring, Maryland 20904

If you have any questions, please feel free to call the Forcey Christian School office. Thank you for your assistance.

Sincerely,

Forcey Christian School
Admissions Committee

Confidential Teacher Evaluation Form

(For students applying to Forcey Christian School entering 6th, 7th, or 8th grade)

Applicant's Name: _____ Applying for Grade: _____

To the Teacher: We appreciate your cooperation in completing this form for the student above who is applying to our school. After completing this form, please mail it directly to:

Forcey Christian School
2130 E. Randolph Road
Silver Spring, Maryland 20904

If you have questions or would like to provide additional information, please call the school office.
Thank you for your time and honest appraisal.

Name of person completing this form: _____

Grade/Subject(s) Taught: _____

I have known this applicant for _____ years/months. Date of this reference: _____

Preferred contact method and information (phone #, email, text info, etc.): _____

Please circle the words below that best describe this applicant:

independent	quiet	cheerful	self-disciplined	impulsive	sassy	forgiving
passive	creative	confident	insecure	revengeful	irresponsible	content
self-centered	shy	irritable	compassionate	manipulative	undependable	patient
aggressive	articulate	dissatisfied	tenderhearted	angry	reliable	thankful
enthusiastic	obedient	helpful	positive leader	conscientious	ungrateful	loner
generous	follower	unhappy	shows prejudice	slothful	accepting	humble
responsible	social	well-liked	negative	organized	diligent	fair
perfectionist	respectful	friendly	unsociable	kind	dishonest	selfish
anxious	distracting	distractible	attention-seeking	mean	honest	
disorganized	bossy	meek	easily frustrated	orderly	passionate	

Confidential Teacher Evaluation Form, cont.

Academic Qualities

<u>Academic ability:</u>	<input type="checkbox"/> Superior	<input type="checkbox"/> Above grade level	<input type="checkbox"/> On grade level	<input type="checkbox"/> Below grade level	
<u>Academic achievement:</u>	<input type="checkbox"/> Far above expectations	<input type="checkbox"/> Better than tests indicate	<input type="checkbox"/> As expected	<input type="checkbox"/> Below	
<u>Self-motivation:</u>	<input type="checkbox"/> Well-motivated	<input type="checkbox"/> Some desire to learn	<input type="checkbox"/> Only what's required	<input type="checkbox"/> Does very little	
<u>Effort:</u>	<input type="checkbox"/> Maximum	<input type="checkbox"/> Usually good	<input type="checkbox"/> Sporadic	<input type="checkbox"/> Minimal	
<u>Study habits:</u>	<input type="checkbox"/> Well-organized	<input type="checkbox"/> Usually gets work done	<input type="checkbox"/> Easily distracted	<input type="checkbox"/> Poor habits	
<u>Intellectual curiosity:</u>	<input type="checkbox"/> Strong and varied	<input type="checkbox"/> In one area only	<input type="checkbox"/> An occasional spark	<input type="checkbox"/> Limited	
<u>Ability to work independently:</u>	<input type="checkbox"/> Always works well	<input type="checkbox"/> Needs help occasionally	<input type="checkbox"/> Needs help frequently	<input type="checkbox"/> Needs much supervision	
<u>Ability to work in a group:</u>	<input type="checkbox"/> Always works well	<input type="checkbox"/> Usually effective	<input type="checkbox"/> Sometimes unable to cope	<input type="checkbox"/> Has great difficulty	
<u>Ability to write:</u>	<input type="checkbox"/> Ideas/Mechanics excellent	<input type="checkbox"/> Ideas good, mechanics fair	<input type="checkbox"/> Ideas fair, mechanics good	<input type="checkbox"/> Ideas/Mechanics limited	
<u>Ability to express ideas orally:</u>	<input type="checkbox"/> Exceptional	<input type="checkbox"/> Good	<input type="checkbox"/> Has some difficulty	<input type="checkbox"/> Limited	
<u>Uses suggestions or corrections:</u>	<input type="checkbox"/> Always	<input type="checkbox"/> Usually	<input type="checkbox"/> Needs reminding	<input type="checkbox"/> Rarely follows through	
<u>Seeks help when needed:</u>	<input type="checkbox"/> Always	<input type="checkbox"/> Usually	<input type="checkbox"/> Occasionally	<input type="checkbox"/> Rarely	
<u>Attention span:</u>	<input type="checkbox"/> Exceptionally good	<input type="checkbox"/> Usually good	<input type="checkbox"/> Occasionally distracted	<input type="checkbox"/> Easily distracted	
<u>Follows directions:</u>	<input type="checkbox"/> Quickly & correctly	<input type="checkbox"/> Occasionally needs help	<input type="checkbox"/> Needs much explanation		
<u>Participation in class Discussions:</u>	<input type="checkbox"/> Joins in readily	<input type="checkbox"/> Participates occasionally	<input type="checkbox"/> Contributes when called on	<input type="checkbox"/> Wants to dominate	<input type="checkbox"/> Rarely contributes
<u>Reads for pleasure:</u>	<input type="checkbox"/> Constantly	<input type="checkbox"/> Frequently	<input type="checkbox"/> Occasionally	<input type="checkbox"/> When prodded	<input type="checkbox"/> Rarely

Confidential Teacher Evaluation Form, cont.

Personal Qualities

<u>Maturity of age and grade:</u>	<input type="checkbox"/> Very mature	<input type="checkbox"/> Above average	<input type="checkbox"/> Normal	<input type="checkbox"/> Somewhat immature
<u>Consideration of others:</u>	<input type="checkbox"/> Thoughtful	<input type="checkbox"/> Usually considerate	<input type="checkbox"/> Rarely considerate	<input type="checkbox"/> Selfish
<u>Social adjustment with peers:</u>	<input type="checkbox"/> Healthy	<input type="checkbox"/> Occasional minor problems	<input type="checkbox"/> Frequent minor problems	<input type="checkbox"/> Relates poorly
<u>Sense of humor:</u>	<input type="checkbox"/> Delightful	<input type="checkbox"/> Good	<input type="checkbox"/> Normal	<input type="checkbox"/> Rarely laughs or smiles
<u>Self-confidence:</u>	<input type="checkbox"/> Healthy self-image	<input type="checkbox"/> Needs some support	<input type="checkbox"/> Appears overly confident	<input type="checkbox"/> Needs much assurance
<u>Integrity:</u>	<input type="checkbox"/> Very honest	<input type="checkbox"/> Usually trustworthy	<input type="checkbox"/> Some reservations	<input type="checkbox"/> Untrustworthy
<u>Conduct:</u>	<input type="checkbox"/> Well-behaved	<input type="checkbox"/> Usually obeys rules	<input type="checkbox"/> Occasional misconduct	<input type="checkbox"/> Frequent disruptions
<u>Health:</u>	<input type="checkbox"/> Excellent	<input type="checkbox"/> Occasionally sick	<input type="checkbox"/> Frequently sick	
<u>Attitude of parents:</u>	<input type="checkbox"/> Cooperative	<input type="checkbox"/> Indifferent	<input type="checkbox"/> Overly protective	<input type="checkbox"/> Antagonistic

Please describe this applicant's academic ability in the subject you teach. Comment on his/her strengths, weaknesses, and special interests.

Confidential Teacher Evaluation Form, cont.

Please comment on any other area (i.e. spiritual development, etc.) that might be pertinent to our evaluation of the student.

Has applicant been evaluated for any physical, emotional, or academic reasons?	Yes*	No	Do not know
Is the applicant currently on any medication or previously been on medication?	Yes*	No	Do not know
Have you observed any signs of learning disabilities?	Yes*	No	Do not know

*If yes to any of the above, please explain.

Please describe the parent(s) degree of cooperation and involvement with your school:

How strongly would you recommend this student for admission to Forcey Christian School?