



FCS Parent Teacher Organization (PTO) General Meeting Minutes

April 2, 2024

Attendees

- Attendance: Tanisha Nanor (President), Jennifer Renkema (Vice President of PTO), Erin Crowley (Secretary), Christina Buggappa (Treasurer), Ginny Lee, Martha Arteaga, Jamie Montie, Emily Severin

Call to Order

- FCS PTO was called to order at 7:02 by Tanisha Nanor, PTO President, virtually (zoom) on April 2, 2024.
- Opening prayer by Tanisha Nanor

Leadership Vacancies for next year:

Ginny Lee, Membership Chair, held an information session before Spring Break so parents could learn about the nomination process. There was one attendee. Current nominations for next year's leadership are Erin Crowley for Secretary and Richard Flores for Treasurer. A suggestion was made to send an email out to the whole PTO to see if we can get any nominations for President and Vice President. Voting will take place at our next general meeting. Ginny noticed that the parent directory was taken off of the website. Only staff are listed. We will reach out to Mr. Lawrence about this as the PTO can't function without this information (ex. Room Parent program).

Finance Update:

Christina Buggappa (Treasurer) reported that our beginning cash balance as of February 29th was \$13,385.10. Our ending cash balance as of March 31st was \$19,181.44. Our projected cash balance for April is \$18,281.43. We still need the numbers from the KONA Ice fundraiser. She also mentioned that there is \$500 in the "other" category for Teacher Appreciation Week.

Christina reminded everyone that Pizza Friday is our biggest fundraiser. If we get more volunteers, we could offer it more often. She said, "Volunteering for Pizza Friday is an opportunity to support the PTO's biggest fundraiser and a specific that is wildly popular among our students. It is also an opportunity to see our kids in their school environment, interacting with their classmates and their schoolmates. It is also an opportunity to be in community with other parents at Forcey."

GALA update:

It is being held at Hope Christian Church in Beltsville on Saturday, May 4, 2024 at 6:30pm. It is a large venue with plenty of parking. There are several sub-committees working with Mr. Lawrence on this. Several teachers are also involved, almost one from every grade level. We need volunteers to help set up. Middle school students can earn volunteer hours for this. We can get room parents to assist teachers with sign-ups for basket items; some teachers are creating Amazon wish lists. Martha will email Jennifer regarding who is organizing the baskets.

Boosting PTO meeting attendance:

We discussed sending out a survey to see what would entice people to attend. A suggestion was made to invite guest speakers (Ms. Groom could highlight her library program. This is just an example.)

Committee Updates:

Staff Encouragement Committee

- Jamie Montie, chairperson, reported that Teacher Appreciation Week is May 6th–10th this year. There will be a snack cart coming around to teachers and staff on Tuesday, May 7th. A Sign-Up Genius will be going out for donations. There will be a teacher luncheon via Potbelly on Friday, May 10th. There is a budget of \$800 for the luncheon. We are providing a sandwich box from Potbelly, chips, and a fruit tray. Teachers will be emailed the menu for Potbelly.
- A flyer will be emailed to the student body with optional activities to participate in throughout the week to show teacher appreciation.

Fundraising Committee

- Martha Arteaga, chairperson, reported that we made \$165 from the KONA Ice fundraiser.
- There are 2 more Pizza Fridays in April and 2 in May.
- Martha will propose a new date to admin for approval for the used uniform sale.
- A Spring Fling Sign-Up Genius and flyer will be sent out for volunteers after the GALA takes place on Saturday, May 4th. The sign-up has already been created for volunteers and donations.
- The committee's next meeting will take place at the end of April to start planning fundraisers for next year.

Events Committee

- The play date took place on Kona Day.
- A "Day of Prayer" is in the works.

Open Forum

- ❖ **Parking lot at dismissal–It's better! Kudos to our admin team for their work on this!**

Closing

- **Closing prayer by Emily Severin.**

Adjournment

- **This meeting was adjourned by Tanisha Nanor, President, at 7:52pm.**

Respectfully submitted by Erin Crowley, PTO Secretary