



## **FCS Parent Teacher Organization (PTO) General Meeting Minutes**

February 6, 2024

### **Attendees**

- Attendance: Jennifer Renkema (Vice President of PTO), Erin Crowley (Secretary), Christina Buggappa (Treasurer), Karen Lecy-Alvarado, Martha Arteaga, Thelma Hayes (FCS teacher), Jamie Montie, Julie Harman, Hanna Ejamo, Jennifer Senio (FCS teacher), Nadia Ouattara, Pat Fisher

### **Call to Order**

- FCS PTO was called to order at 7:03 by Jennifer Renkema, PTO Vice President, virtually (zoom) on February 6, 2024.
- Opening prayer by Jennifer Renkema

### **Update on special projects:**

Full funding has been approved for 7 out of the 11 teacher special project requests for our first round of funding. One will be partially funded. Another round of funding will be available in the spring. Anyone whose project did not get funded in the first round is welcome to make another request then.

### **Used uniform sale to be rescheduled–No new date yet**

### **Leadership Vacancies for next year:**

PTO is seeking nominations for the offices of President, Vice President, and Treasurer for next year. We will accept nominations at our March general meeting and vote at our April meeting. You may self-nominate.

Currently, the President partners with administration on all aspects of the PTO. The Vice President provides support to the President, coordinates the Room Parent Program, and coordinates teacher special project requests. (These duties are negotiable.) The Treasurer provides monthly financial reports, processes transactions, and partners with administration.

### Finance Update:

Our ending cash balance for November 30th is \$15,879.88. Our projected cash balance for December 31st is \$14,439.10. Our projected January 31st balance is \$12,593.10. (We have made a profit so far as we started the school year with \$9,933. We are waiting to see how our Spring Pizza Friday sales affect our account.)

### Garden/Playground Area

Ms. Senio explained that these areas need ongoing maintenance. She would love to have a handful of volunteers (5-6 would be ideal) from 9am-12pm one April morning to help with the following tasks: moving the Nature Playhouse to a different location, figuring out how to make the rock area more safe, weeding, trimming of the area, planting (3 big pots), filling the sandbox, making the bridge more sturdy, etc.

Middle school students could assist with this. #livetoserve

### Committee Updates:

#### Staff Encouragement Committee

- Jamie Montie, chairperson, reported that we will be having our Heart Cart event on February 14th from 9-11am. Mel Masta and Julian Holbrook will bring the cart around. Karen Lecy-Alvarado is picking up snacks. Jamie will be decorating the cart. We could use one more volunteer.
- The lounges and office have been restocked each month. If anyone is interested in volunteering to do this for March or April, please email Jamie.
- The next SEC meeting will be on Tuesday, February 20th at 8pm.

#### Fundraising Committee

- Martha Arteaga, chairperson, recognized Jennifer for sending out the sign up for Pizza Friday volunteers. Sign-ups are filling up!
- The deadline for buying a yearbook ad is March 1st. One and a half pages are still available.
- The KONA truck is coming on the half day before Spring Break.
- Spring Fling is June 8th. There will not be a food truck this year. We will be doing our own food fundraising with pizza and hot dogs. We will be adding more activities and games. We will need several volunteers for this. Karen will be doing the Sign-Up Genius but it won't be sent out until after the GALA (which is April 27th at 7pm).

#### Events Committee

- The committee is trying to get approval for a play date at the Forcey playground on the KONA half day before Spring Break. We need to coordinate this with Forcey360.

#### Communications Committee

- No update.

### **Nominating & Membership Committee**

No update.

### **Open Forum**

- ❖ **Parking lot at dismissal–Some days the parking lot can be very difficult to navigate with some parents double parking. Several suggestions/ideas were discussed: having an admin or security presence in the parking lot; getting parent volunteers; having an alternative pick up spot for kindergarten parents and thus closing off that Randolph Road lot; getting law enforcement to issue citations (last resort)**
- ❖ **Baskets at the GALA–There's been some discussion about having a basket per grade level rather than per class. The theme will be sent out soon. There was an idea to share more heartfelt, student-centered aspects of the baskets with Martha. There was also a suggestion to include more special items in baskets to keep the cost of it down (ex. Principal For The Day, special parking space, front row seat at graduation....some lower end options. Julie will send Martha an email with some ideas.**

### **Closing**

- **Closing prayer by Jennifer Renkema.**

### **Adjournment**

- **This meeting was adjourned by Jennifer Renkema, Vice President, at 8:00pm.**

**Respectfully submitted by Erin Crowley, PTO Secretary**