



FCS Parent Teacher Organization (PTO) General Meeting Minutes

January 9, 2024

Attendees

- **Attendance:** Tanisha Nanor (President of PTO), Jennifer Renkema (VP), Erin Crowley (Secretary), Karen Lecy-Alvarado, Martha Arteaga, Thelma Hayes (FCS teacher), Nicole Brigner (FCS teacher), Jamie Montie, Emily Severin, Michael Baham, Kristie Palmer, Julie Harman, Nathan Ochole, Taiwo Koyejo Alade, Doreen

Call to Order

- FCS PTO was called to order at 7:01pm by Tanisha Nanor, PTO President, virtually (zoom) on January 9, 2023.
- Opening prayer by Tanisha Nanor
- Tanisha recognized the recent work of the PTO (Holiday Teacher Appreciation Week and funding of special projects) and shared some thank-you notes from Ms. Holloway, Ms. Boxill, and Mrs. Heater.

Update on special projects:

Jennifer presented the 11 special projects that were submitted for our first round of funding. She reminded the PTO membership that we have budgeted \$1000 (another \$2000 will be budgeted for the spring). There is currently a \$150 request limit. After presenting, she shared a Google form for voting. Members then took the time to vote using rank voting. Each request will get a "score" based on how it was ranked. Jennifer hopes to compile this information and share it with the PTO as soon as possible.

Used uniform sale coming up on January 19th

Donations are still being accepted. There was a suggestion that we have some rules/guidelines for this sale based on the last one we conducted in August. We need a bigger space; we are going to ask the admin if we can use the cafeteria. We need more volunteers for set-up, during the sale, and clean up. (Martha, Kristin, Jennifer, Tanisha, and Nicole have already volunteered. Karen will create a Sign-Up Genius to recruit more people.) We would like to begin the sale 30 minutes before school ends at 11am (pending admin approval). Shoppers will be limited to purchasing 2 tops (short sleeve or long sleeve) and 1 fleece per child. There will be no limit on bottoms at this time. (We will probably do our Bottom Dollar Sale at the end of the year like last year.) Michael Baham volunteered to print forms for parents to fill out with their student's name(s), item, size, and price. Shoppers will have unlimited access to any items left over during the last 15 minutes of the sale.

At 7:49pm a motion was made to extend the meeting until 8pm and it was seconded.

Finance Update:

Our October 31st beginning cash balance was \$12600.70. Our ending cash balance for November 30th is \$11,812.52. Our projected cash balance for December 31st is 10,879.92; however this does not include what we collected for second semester Pizza Fridays.

Committee Updates:

Staff Encouragement Committee

- Jamie Montie, chairperson, reported that our Holiday Teacher Appreciation Week went really well. The breakfast, sweet treats, pies and poinsettias, and gift cards were all very well received.
- Mrs. Heater's retirement gift was presented to her earlier today by Mrs. Vislay and Tanisha Nanor in appreciation of her service to FCS the last 27 years.
- We will be having our Heart Cart event on February 14th. Two or three volunteers will be needed that morning from 9-11am. Stay tuned for the Sign-Up Genius.
- The next SEC meeting will be on Tuesday, January 16th at 8pm.

Fundraising Committee

- Martha Arteaga, chairperson, reported that 57 more slices were purchased for 2nd semester. There will be 10 Pizza Fridays next semester.
- She is re-doing the yearbook flyer and will send it to Kristie and Tanisha. Stay tuned for the yearbook ad flyer for local businesses.
- The next committee meeting will be on January 18th at 7pm. The meeting will be dedicated to Spring Fling (June 8th). At that time subcommittees will be created. She is hoping to recruit volunteers. Martha will draft an email that will go out to the entire PTO in the hopes that more volunteers will sign up.

Events Committee

- Emily Severin, co-chair, reported that a plan for a winter dinner for PTO leadership is in the works (similar to the Thanksgiving dinner). There is no date for this yet.
- The committee also hopes to have a School Meet and Greet immediately after school at Forcey's playground or one that is nearby. They are thinking of having this in March or April. It would be good to have PTO representatives there to possibly recruit more parents. We could provide snacks for the kids.

Communications Committee

- No update.

Nominating & Membership Committee

- No update.

Tanisha announced that Jennifer Renkema (VP) will be running next month's meeting in her absence.

Closing

- **__Closing prayer by Emily Severin.**

Adjournment

- **This meeting was adjourned by Tanisha Nanor, President, at 8:03pm.**

Respectfully submitted by Erin Crowley, PTO Secretary