



FCS Parent Teacher Organization (PTO) General Meeting Minutes

December 5, 2023

Attendees

- Attendance: Tanisha Nanor (President of PTO), Jennifer Renkema (VP), Christina Buggappa (Treasurer), Erin Crowley (Secretary), Mrs. Vislay (Principal), Karen Lecy-Alvarado, Martha Arteaga, Thelma Hayes (FCS teacher), Nicole Brigner (FCS teacher), Jamie Montie, Emily Severin, Michael Baham, Hanna

Call to Order

- FCS PTO was called to order at 7:00pm by Tanisha Nanor, PTO President, virtually (zoom) on December 5, 2023.
- Opening prayer by Tanisha Nanor

Update on special projects:

Jennifer explained that we are on our first round of funding for teachers' special projects. This round we have budgeted \$1000 (another \$2000 in the spring). There is currently a \$150 request limit. Requests forms have gone out and are due on Monday, December 11th. We aim to approve requests at our December Executive Board meeting and vote at our January meeting. Projects can be partially funded. Three requests have been submitted so far. Jennifer will ask Ms. Cortijo to send a reminder to staff to submit requests by the 12/11 deadline. Mrs. Hayes will help to promote this as well.

Finance Update:

Our September 30th balance was \$10,059.67 Thanks to Movie Night and Pizza Fridays our October 31st balance was \$12600.70. Our projected cash balance for November 30th is \$11,812.52.

Committee Updates:

Staff Encouragement Committee

- Jamie Montie, chairperson, reported that our November 13th Snack Cart event was a success. Special thanks to Mr. Rodriguez for his donation of international snacks. Thanks also to Karen and Dorothy for taking the cart around to staff. We will be having our Heart Cart event on February 14th.
- We recognized Dr. Bates for the successful completion of her dissertation. We gave her an engraved pen set and flowers.

- We plan to recognize Mrs. Heater for her years of service as she is retiring in January.
- We will have a holiday breakfast for staff on Wednesday, December 13th in the 2nd floor lounge. A Sign-Up Genius has already gone out with set-up starting at 6:45am.
- On Thursday, December 14th, teachers will receive gift cards in their mailboxes. They will also get raffle tickets. The tickets are for pies and poinsettias. (The Sign-Up Genius for donations has also gone out for this.) Jennifer will draw names for the raffle after school on Monday, December 18th and they will be distributed then.
- The next SEC meeting will be on Tuesday, January 16th at 8pm.

Fundraising Committee

- Martha Arteaga, chairperson, reported that there was a Ledo's fundraiser on Tuesday, November 28th. She will be picking up the check from Ledo's ASAP and report what we made at our next meeting.
- There are 3 pages available for ads in the yearbook this year.
- January 5th is the deadline to sign up for 2nd semester Pizza Fridays. Text alerts will go out with a reminder on January 3rd and 4th.
- The next committee meeting will be on Thursday, January 18th. The meeting will be all about Spring Fling and how to make it a more robust event.
- The Used Uniform Sale will be coming up, possibly on the half day in January. We will get advertising out about this. Tanisha and Ms. Brigner will work on finalizing a date.

Events Committee

- Emily Severin, co-chair, reported that the Spring GALA budget is being created with Mr. Lawrence. Members of the committee will visit a potential site/venue on Thursday, December 7th. We need sponsors from local businesses. We also need people to perform, perhaps people who would be willing to donate their talents.

Communications Committee

- No update but HAPPY BIRTHDAY Kristie Palmer (chair)!

Nominating & Membership Committee

- There will be a Grab N Go event with donuts, hot chocolate, tea, etc. at drop off on Tuesday, December 19th. There will be fellowship and prayer. The flyer for this is almost ready. Flyers will be emailed and hard copies will be available for our elementary students.

Closing

- Closing prayer by Emily Severin.

Adjournment

- This meeting was adjourned by Tanisha Nanor, President, at 7:26pm.

Respectfully submitted by Erin Crowley, PTO Secretary