



## FCS Parent Teacher Organization (PTO) General Meeting Minutes

October 3, 2023

### Attendees

- Attendance: Mrs. Vislay (FCS Principal), Tanisha Nanor (President of PTO), Jennifer Renkema (VP), Christina Buggappa (Treasurer), Erin Crowley (Secretary), Karen Lecy-Alvarado, Mel Masta, Martha Arteaga, Thelma Haynes (FCS teacher), Kristie Palmer, Jamie Montie, Teresa Austin, Emily Severin, Hanna, Helen Cruz, Yulandi, Tamisha Miller-Pyne, Izel, Nicole Brigner (FCS teacher), Frank Rodriguez, Jennifer Barnes, Pat Fisher, David, Kelly Herndon, Tadese Nisrane, Michael Baham

### Call to Order

- FCS PTO was called to order at 7:00pm by Tanisha Nanor, PTO President, virtually (zoom) on October 3, 2023.
- Tanisha Nanor expressed appreciation to the PTO leadership and members in their continual participation in all activities, past and present.
- Opening prayer by Tanisha Nanor

### Committee Updates:

#### Staff Encouragement Committee

- Meetings are held on the 3rd Tuesday of each month; The next meeting will be on Tuesday, October 17th at 8pm. The committee is looking for more members.
- SEC's current project is restocking the lounges with drinks/snacks; Teachers will get a Google form from Ms. Cortijo where they can list some of their favorites; Jennifer Renkema will get the master list from Mr. Lawrence.
- SEC will provide breakfast for the teacher's upcoming professional development day on Friday, October 13th.
- Erin Crowley will continue to reach out to staff via email for celebrations such as birthdays, weddings, babies, etc.
- "Heart Cart" will return—This will be discussed at the next committee meeting. Frank Rodriguez mentioned that his business can donate international drinks and snacks for this. Jamie will follow up with him. Mrs. Vislay also suggested that Frank could reach out to Coach Burgess as he might be interested in having snacks/drinks donated to concessions for our athletic contests.

- A Sign-Up Genius has gone out asking for volunteers to help Ms. Groom with books in the library.

#### Fundraising Committee

- Martha Arteaga, chairperson, reported that there are 5 Pizza Fridays left in the first semester. The first two of the year were successful. The dates for the second semester Pizza Fridays will be shared in November.
- Movie Night will be held on October 14th; the Super Mario Bros. Movie will be shown. Flyers went home today with students; the flyer includes a free popcorn ticket. Please use the link in Mrs. Vislay's Friday Update to RSVP for this event. There is a Sign-Up Genius for volunteers interested in helping out with set-up and sales. Sales will end at 8:30pm. As of now, it is cash only. Mrs. Vislay mentioned we have a Square and an iPad for credit card purchases. We would just need to establish some policies about who has access to them. She mentioned that FCS could purchase a hot spot so we would have access to Wifi for outdoor events like this.
- The next committee meeting will be after Movie Night.

#### Events Committee

- Mel Masta is in contact with Mr. Lawrence regarding the GALA Night. They hope to have a meeting on either October 23rd or 24th to discuss the details of the event such as venue, ticket prices, student performances, menu, decorations, raffle prizes. More to come on this via email.
- Emily Severin mentioned that plans are in the works for a Thanksgiving dinner for PTO either on Nov. 5th or 10th. Please reach out to Mel or Emily with ideas or suggestions. More details to come via email.
- The events committee is considering organizing a talent show for students, staff, or both.
- The events committee also had the idea of having an ice cream truck come as a fundraiser idea. Perhaps attendees could get a free ice cream cone for joining the PTO.

#### Communications Committee

- Kristie Palmer said there is no update for this committee at this time.
- This committee is seeking more members, especially those with website and graphic design experience to help create flyers, the PTO newsletter, updates on the PTO website, and text alerts.

#### Nominating & Membership Committee

- No update for this committee.
- Anyone interested in joining the committee should contact Ginny at [gabby309@yahoo.com](mailto:gabby309@yahoo.com)

#### Room Parent Program

- All spots have been filled including for specials teachers.
- Office hours to be available for room parents to drop in and ask questions as needed.

### **Treasury Report, PTO Treasurer Christina Buggappa**

- **Christina reported that our July balance was \$9933.04.**
- **Our August balance was \$10,843.98 thanks to our Used Uniform Sale.**
- **Our projected September balance is \$8559.67. (This will increase when we account for Pizza Fridays and Movie Night.)**
- **We plan to have another round of funding for teacher requests.**
- **Christina will be presenting the budget and voting on it at the November general meeting on November 7th at 7pm.**

### **Announcements**

- **Mrs. Vislay explained the Fun Run and that it is a school event (not a PTO event) that raises funds for our Annual Fund. The Fun Run will take place on Friday, October 20th. All grades participate in 20-minute increments. There will be music and popsicles. Students can look for sponsors. Mrs. Hayes recommended having the students reach out to their parents and extended family to get donations. Have a goal ahead of time and make it fun!**

### **Closing**

- **Closing prayer by Jennifer Renkema**

### **Adjournment**

- **This meeting was adjourned by Tanisha Nanor, President, at 7:41pm.**

**Respectfully submitted by Erin Crowley, PTO Secretary**