



FCS Parent Teacher Organization (PTO) General Meeting Minutes

April 11, 2023

Attendees

- **Attendance:** Lydia Parris (President), Tanisha Nanor, Jennifer Renkema, (VP), Karen Lecy-Alvarado (Secretary), Martha Arteaga, Ginny Lee, Erin Crowley, Nicole Brigner, Pat Fisher, Melanie Glover, Mrs. David, Mrs. Cheri Vislay (FCS Principal), Julie Harman

Call to Order

- FCS PTO meeting was called to order at approximately 7:03pm by Lydia Parris, PTO President, virtually (zoom) on April 11, 2023
- Opening prayer led by Lydia Parris, PTO President
- Mrs. Parris thanked the PTO members for their continued support as we near the end of the school year

Election of New PTO Executive Board Officers (2023-2024 school year)

- Ginny Lee, chairperson of the Membership & Nominating Committee, presented the nominees for next year's PTO board positions
- President elect, Tanisha Nanor: presented herself to the PTO members & indicated that her interest in the PTO were for community building/fellowship, and support of the school; previous experience includes: high school/college student government, leadership roles in the workplace, member of the FCS steering committee to launch the PTO in 2021
- Vice President elect, Jennifer Renkema: presented herself to the PTO members & reported that she is looking forward to continuing the role to improve current policies, support staff, and continue to build community at Forcey; her experience includes: current PTO Vice President, member of the steering committee for the PTO
- Secretary elect, Erin Crowley: presented herself to the PTO members & reported that she has the desire to build community and support the school in any way possible; her experience includes: current Staff Encouragement Committee lead, previous experience with PTA at another school where her son attended, works as teacher in high school, & participates in other roles at work, such as: coaching, yearbook staff, & other activities
- Treasurer elect, Christina Buggappa, was not present during meeting, however, Mrs. Lee presented her as someone who has been a member of the PTO steering committee & PTO

after launching, & served at the committee level; Mr. Paul Lowe will remain as an assistant in preparing financial statements as needed in support of this role

- No officer positions were challenged & the chair took a voice vote to elect the officers
- All PTO members present voted “yes” to elect the new PTO executive board, for a unanimous vote
- Mrs. Renkema thanked Mrs. Parris & Mrs. Lecy-Alvarado for their service as officers over the past 2 school years

Committee Reports

Fundraising Committee

- Per Martha Arteaga, chairperson, Kona Ice March 31st fundraiser raised \$180; will consider staggering the lines by spacing out the different grades to improve crowd control & decrease time to receive product when this vendor returns at a later, undetermined date
- Ledo’s fundraiser is scheduled for April 18th
- Spring Fling is scheduled for May 20th, & this committee will send out the sponsor flyers soon

Events Committee

- Per Martha Arteaga, in place of excused chairperson Mel Masta, this committee is continuing its work to support the school’s spring Gala fundraiser
- Baskets for the auction are due next week, by April 14th
- FCS community is encouraged to purchase tickets, & children participating in the event will receive a free meal

Staff Encouragement Committee

- Per Erin Crowley, chairperson, the birthday e-cards are continuing to be sent out
- A FCS staff member was given a grievance card/flower for the loss of their loved ones; PTO members & FCS staff are encouraged to continue communicating any life events to the committee so that cards and gifts can be sent out accordingly
- The ‘heart cart’ will be scheduled again this spring, date unknown & likely to fall during Teacher Appreciation Week
- Teacher Appreciation Week is scheduled from May 8th to May 12th, & activities will include: catered lunch, sidewalk chalk messages from FCS community, possibly the heart cart (drink/snack cart around the building), cards given out by students to their teachers/staff

Other Volunteer Efforts & Other Business

- Per Mrs. Brigner, the “Bottom Dollar” used uniform sale was originally scheduled for April 14th, however, due to another school meeting, it will now be scheduled on April 21st
- PTO members are encouraged to contact Mrs. Brigner to volunteer to set up, sell, and/or clean up after the used uniform sale
- The library is collected gently used books for the used book sale that will take place at the end of the school year; bins are located in the front of the school for drop off

- Nurse's Week is also scheduled from May 6th to May 12th, & the PTO will be coordinating a gift for our nurse in celebration
- The funding requests for staff are due April 14th (deadline) & will be discussed with the PTO executive board to present to the PTO members for voice vote during the next general PTO meeting
- The PTO website will soon include a quarterly newsletter, updated financials, & the yearly budget
- Mrs. Senio, Pre-K Director, is requesting assistance in the garden again this year; the SEC committee will follow up on this request

Financial Update

- No new updates to report at this time; the PTO Treasurer is preparing monthly reports

Room Parent Program

- No new updates at this time

Open Forum

The purpose of this forum is to address any questions or concerns from PTO leadership and PTO members alike.

- No questions at this time

Closing/Adjournment

- Closing prayer by Mrs. Vislay
- This meeting was adjourned by Lydia Parris, PTO President, at 7:45pm

Respectfully submitted by Karen Lecy-Alvarado, PTO Secretary