



FCS Parent Teacher Organization (PTO) General Meeting Minutes

June 6, 2023
7pm on zoom

Attendees

- Attendance: Lydia Parris (President), Tanisha Nanor, Jennifer Renkema, (VP), Karen Lecy-Alvarado (Secretary), Martha Arteaga, Erin Crowley, Christina Buggappa, Joe Hunter, Paul Lowe, Julie Harman, Ginny Lee, Nicole Brigner

Call to Order

- FCS PTO meeting was called to order at approximately 7:02pm by Lydia Parris, PTO President, virtually (zoom) on June 6, 2023
- Opening prayer

Welcoming New Officers for the '23-'24 school year

- Tanisha Nanor, PTO President for '23-'24, reported that she is excited about new plans to increase membership and continue building community
- Per Mrs. Nanor, the calendar will be reviewed and updated over the summer & the PTO board will meet frequently for planning purposes
- Jennifer Renkema, current/upcoming PTO VP for '23-'24 will continue to work in improving the Room Parent program, as needed, including: surveys to parents/teachers on tips to improve the program with incentives/raffle gift card prizes for those who do fill out the form; fund requests and other pertinent items will continue next year
- Christina Buggappa, PTO Treasurer for '23-'24 has a rising 6th grader, and is grateful for our current PTO Paul Lowe for assistance with training for this new position, and is looking forward to working with everyone
- Erin Crowley is looking forward to working in this new position next year, and continuing her position as chairperson of the Staff Encouragement Committee
- Karen Lecy-Alvarado, current PTO Secretary for '22-'23 school year, thanked everyone for their support over the last two years of service on the board, and is grateful for her time of service; she is also grateful for the commitment and dedication of our current PTO President, Lydia Parris, for the last two years, who will be leaving the FCS community due to moving out of the state, and will be missed by all
- Lydia Parris, PTO President '22-'23, is grateful for her time in service with the FCS PTO as well, and support from all of the PTO leaders, administration, and the entire community

Committee Reports

Staff Encouragement Committee

- Per Erin Crowley, chairperson, this committee continues to send birthday cards to staff
- The committee is hopeful that the teachers/staff have felt appreciated through our support with the following list of events this year: Holiday events, heart cart near Valentine's Day, Teacher Appreciation luncheon/cart & treats, and all other tasks
- Thank you to all those who participated with donations and/or volunteer efforts

Fundraising Committee

- Per Martha Arteaga, chairperson, gratitude is given to all those who participated in the Spring Fling community event, including middle school student volunteers
- Next school year will continue to focus on the following: restaurant fundraisers, summer uniform sales, pizza Friday 2 x per month to start if volunteers are found, movie night, and next year's Spring Fling
- Per Mrs. Arteaga, our administrator Mrs. Vislay has approved pizza Fridays for students as a PTO fundraiser
- This committee will work with the administration in order to determine time schedules for lunches and will seek volunteers to distribute the pizzas during ES & MS lunch periods; email updates will go out at end of summer

Events Committee

- This committee will require more volunteers & will continue to support school events
- Coach Burgess is still seeking volunteers to help with this year's Field Day

Membership & Nominating Committee

- Per Ginny Lee, chairperson, this committee will work on a PTO mixer for fellowship & to increase membership
- The committee has contacted people who signed up to join during the last PTO mixer, however, no responses yet
- One committee member may leave the group, therefore, more volunteers are needed

Other Volunteer Efforts & Other Business

- Mrs. Groom, our FCS librarian, is still seeking help with sorting and organizing approximately 16,000 books; there are possible summer help volunteer needs as well
- The used library book sale will not be done this year due to fewer than needed donations; will consider for next school year
- Nicole Brigner will continue to accept uniforms for the summer sale; date will be sent in emails
- Mrs. Brigner has accepted a full time teaching position at FCS (4th grade) & will assist the PTO with used uniform sales in the best manner possible
- Ginny Lee stated that the PTO may have a table present with information for any meet-n-greets or back to school night to seek more members

Financial Update

- Paul Lowe is still waiting for some statement reports to update the financial documents
- Mr. Lowe is looking for information on the Ledo's pizza fundraiser
- Mr. Lowe reported that the account has shown an increase in funds
- Per Mrs. Renkema, PTO Vice President, some of those funds will still be used for the current special fund requests
- Lydia Parris will reconcile some withdrawals, and Jennifer Renkema is requesting that we receive the budget in a clear form for all to view

Open Forum

- No questions at this time

Closing/Adjournment

- Closing prayer
- This meeting was adjourned by Lydia Parris, PTO President, at 7:50pm

Respectfully submitted by Karen Lecy-Alvarado, PTO Secretary