



## FCS Parent Teacher Organization (PTO) General Meeting Minutes

February 1, 2022

### Attendees

- Attendance: Mrs. Vislay (Principal), Mr. Lawrence (Vice Principal), Lydia Parris (President of PTO), Taiwo Alade (VP), Tony Ndungu (Treasurer), Karen Lecy-Alvarado (Secretary), Leslie Acosta, Jenn Barnes, Janice Whyte Whitworth, Tanisha Nanor, Adrienne Rockhill, Makeba Clay, Caroline Ndungu, Mel Masta, Shawna Rafalko, Edwina Ritchie, Tiffany Belcher, Teresa Austin, Eric Bogonko, Ginny Lee, Jennifer Renkema, Kristie Palmer, Priscilla To, Martha Arteaga, Melissa Andrews, Pat Fisher, Jamie Montie, Tara Jackson, Julie Harman

### Call to Order

- FCS PTO was called to order at approximately 7:04pm by Lydia Parris, President, virtually (zoom) on February 1, 2022.

### Principal's Report

- Opening prayer led by Lydia Parris
- Mrs. Parris discussed that all 5 approved committees met within the past week to nominate and elect chairs, and discuss some pertinent business to start the process (pending chair approval for the communications committee)
- Mrs. Parris announced that Mrs. Alade would report on the committees

### Vice President

- Taiwo Alade, Vice President, led the discussion concerning the meetings of each committee this past week
- On Jan. 25, 2022, the staff encouragement committee met and elected Jennifer Renkema as chairperson
- On Jan. 26 2022, the membership and nominating committee met & elected Ginny Lee as chairperson
- On Jan. 27, 2002, the fundraising committee met and elected Martha Arteaga as chairperson

- On Jan. 27, 2022, the communications committee met. Due to low attendance, Lola Pyne, who accepted her nomination as chairperson, was not yet elected; committee will follow up to elect as soon as possible
- On Jan. 31, 2022, the events committee met and elected Mel Masta as co-chair; another chairperson will co-chair with Mr. Masta
- Mrs. Alade encouraged others to continue to join committees

### Chair of Committees

- Mrs. Alade permitted the chairpersons of each group to introduce themselves and briefly discuss plans
- Staff Encouragement Committee: Mrs. Renkema reported that the enthusiasm and interest during the first meeting was high, and that there are many plans to include:
  - Discussing time sensitive & ongoing support for staff
  - Room parents: a group is working to establish a plan for parents to support teachers in the classroom
  - The committee will meet again soon to discuss realistic plans from now until the end of this school year
- Membership & Nominating Committee: Mrs. Lee discussed that this committee would focus on the election of officers and increase in PTO membership
  - The need for increased membership in this group in order to include any array of voices (so that we may prayerfully elect the right persons for each position)
  - The next meetings will focus on elections for next school year
- Fundraising Committee: Mrs. Arteaga discussed the importance of increased participation in this group as there were many ideas on the table, and that we will be given more information once the group meets again
- Communications Committee: Lydia Parris reported that this committee will focus on promoting events, such as increase in membership, and potentially work on a newsletter for the PTO
- Events Committee: Co-chair Mel Masta reported that the purpose of this committee would be to bring the entire Forcey community together, and even provide community outreach
- All committees will report during the next general board meeting after meeting with their respect groups again
- All committees will provide meeting notes for each committee meeting to the committee members and the executive board

### Member Report

- Mrs. Parris invited members to ask questions
- One question in the chat pertained to a parent requesting a parent-buddy to assist her since she is a new member of the FCS this year; Mr. Masta will contact this parent to assist
- Mrs. Harman has expressed interest in the room parent group
- Mrs. Clay reported a concern that the FCS community should increase its value and respect for diversity, as well as create a way to help parents come together around complex issues, such as sexuality, racism and 'mean girls'; she stated that our community should address these issues in order to increase empathy and understanding across differences

- Mrs. Parris reported that we can gladly listen and share in understanding the concern, and consider a way to include in our current PTO and committee framework with Mrs. Clay's assistance
- Mrs. Lee volunteered that in her experience sharing specific examples of concerns is helpful and expressed that our Christian school community has the Bible to guide us
- Other PTO members expressed interest in participating in groups to discuss equity, diversity and inclusion

#### **Treasury Report**

- Mr. Ndungu discussed that we are awaiting feedback from the school board on a previous recommendation for treasury structure
- Following approval of the treasury structure and setup, he reported that he will provide budget spreadsheets to each committee to disperse funds, as needed
- These spreadsheets will be emailed to each committee chair

#### **Closing**

- The board will continue to work with the committee chairpersons on upcoming plans for the remainder of the school year
- Mrs. Renkema concluded with the closing prayer

#### **Adjournment**

- This meeting was adjourned by Lydia Parris, President, at 7:42pm.

- Respectfully submitted by Karen Lecy-Alvarado, PTO Secretary