Dear Teacher,

An application has been made for ____________________________ to enter Forcey Christian School. We will be evaluating the student to determine his/her ability to succeed academically, but we are equally concerned about his/her character development.

You are receiving this letter and form because you are the most recent teacher the student has had, or the parents have recommended you because they feel you know their child well.

No student is perfect, but we desire to know how this student’s character and abilities have developed so that we can determine how he/she will fit into our classes.

Please feel free to write any additional comments you would like to share about the student. Fill in your name, teaching relationship to the student (math teacher, scout leader, Sunday School teacher, etc) with your contact information. If we have a special question about any of your responses, we would like to be able to contact you.

Please answer as honestly as you can. Your response will be kept confidential, and it does not become part of the student’s permanent records.

We can complete the application process for said student once we receive this form back from you. Please complete it as soon as possible and use the enclosed envelope to return it to us.

If you have any questions, please feel free to call the Forcey Christian School office. Thank you for your assistance.

Sincerely,

Forcey Christian School
Admissions Committee
Confidential Teacher Evaluation Form
(For students applying to Forcey Christian School entering 6th, 7th, or 8th grade)

Applicant’s Name: ___________________________ Applying for Grade: __________

To the Teacher: We appreciate your cooperation in completing this form for the student above who is applying to our school. After completing this form, please place it in the enclosed envelope, and mail it directly to Forcey Christian School.

If you have questions or would like to provide additional information, please call the school office. Thank you for your time and honest appraisal.

Name of person completing this form: __________________________________________

Grade/Subject(s) Taught: ______________________________________________________

I have known this applicant for __________ years/months. Date of this reference ______________

Preferred contact method and information (phone #, email, text info, etc.): ______________________________

Please circle the words below that best describe this applicant:

independent quiet cheerful self-disciplined impulsive creative forgiving
passive creative confident insecure revengeful irresponsible content
self-centered shy irritable compassionate manipulative undependable patient
aggressive articulate dissatisfied tenderhearted angry reliable thankful
enthusiastic obedient helpful positive leader conscientious ungrateful loner
generous follower unhappy shows prejudice slothful accepting humble
responsible social well-liked negative organized diligent fair
perfectionist respectful friendly unsociable kind dishonest selfish
anxious distracting distractible attention-seeking mean honest sassy
disorganized bossy meek easily frustrated orderly passionate kind

Academic Qualities

Academic ability:

☐ Superior ☐ Above grade level ☐ On grade level ☐ Below grade level
☐ Far above expectations ☐ Better than tests indicate ☐ As expected ☐ Below

Academic achievement:

☐ Well-motivated ☐ Some desire to learn ☐ Only what’s required ☐ Does very little
☐ Maximum ☐ Usually good ☐ Sporadic ☐ Minimal
☐ Usually gets work done ☐ Easily distracted ☐ Poor habits
☐ Well-organized

Self-motivation:

Effort:

Study habits:

Intellectual curiosity:

Ability to work independently:

Ability to work in a group:

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## Confidental Teacher Evaluation Form, cont.

### Ability to write:
- □ Ideas/Mechanics excellent
- □ Ideas good, mechanics fair
- □ Ideas fair, mechanics good
- □ Ideas/Mechanics limited

### Ability to express ideas orally:
- □ Exceptional
- □ Good
- □ Has some difficulty
- □ Limited

### Uses suggestions or corrections:
- □ Always
- □ Usually
- □ Needs reminding
- □ Rarely follows through

### Seeks help when needed:
- □ Always
- □ Usually
- □ Occasionally
- □ Rarely

### Attention span:
- □ Exceptionally good
- □ Usually good
- □ Occasionally distracted
- □ Easily distracted

### Follows directions:
- □ Quickly & correctly
- □ Occasionally needs help
- □ Needs much explanation

### Participation in class Discussions:
- □ Joins in readily
- □ Participates occasionally
- □ Contributes when called on
- □ Wants to dominate
- □ Rarely contributes

### Reads for pleasure:
- □ Constantly
- □ Frequently
- □ Occasionally
- □ When prodded
- □ Rarely

### Personal Qualities

#### Maturity of age and grade:
- □ Very mature
- □ Above average
- □ Normal
- □ Somewhat immature

#### Consideration of others:
- □ Thoughtful
- □ Usually considerate
- □ Rarely considerate
- □ Selfish

#### Social adjustment with peers:
- □ Healthy
- □ Occasional minor problems
- □ Frequent minor problems
- □ Relates poorly

#### Sense of humor:
- □ Delighful
- □ Good
- □ Normal
- □ Rarely laughs or smiles

#### Self-confidence:
- □ Heathly self-image
- □ Needs some support
- □ Appears overly confident
- □ Needs much assurance

#### Integrity:
- □ Very honest
- □ Usually trustworthy
- □ Some reservations
- □ Untrustworthy

#### Conduct:
- □ Well-behaved
- □ Usually obeys rules
- □ Ocasional misconduct
- □ Frequent disruptions

#### Health:
- □ Excellent
- □ Occasionally sick
- □ Frequently sick

#### Attitude of parents:
- □ Cooperative
- □ Indifferent
- □ Overly protective
- □ Antagonistic

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**Please describe this applicant’s academic ability in the subject you teach. Comment on his/her strengths, weaknesses, and special interests.**
Confidential Teacher Evaluation Form, cont.

Please comment on any other area (i.e. spiritual development, etc.) that might be pertinent to our evaluation of the student.

Has applicant been evaluated for any physical, emotional, or academic reasons?  
Yes*  No  Do not know

Is the applicant currently on any medication or previously been on medication?  
Yes*  No  Do not know

Have you observed any signs of learning disabilities?  
Yes*  No  Do not know

*If yes to any of the above, please explain.

Please describe the parent(s) degree of cooperation and involvement with your school:

How strongly would you recommend this student for admission to Forcey Christian School?