



## FORCEY CHRISTIAN SCHOOL

2130 East Randolph Road  
Silver Spring, MD 20904  
(301) 622-2281 office, (301) 622-0204 fax  
www.fcs.school

**Todd Landers**, *Head of School*  
**Dr. Erriel Roberson**, *Principal*

Dear \_\_\_\_\_

An application has been made for \_\_\_\_\_ to enter Forcey Christian School.

We will be evaluating the student to determine his/her ability to succeed academically, but we are equally concerned about his/her character development.

You are receiving this letter and form because you are the most recent teacher the student has had, or the parents have recommended you because they feel you know their student well.

We have enclosed a form asking you to evaluate the student. No student is perfect, but we desire to know how this student's character and abilities have developed so that we can determine how he/she will fit into our classes.

Please feel free to write any additional comments you would like to share about the student. Fill in your name, teaching relationship to the student (math teacher, scout leader, Sunday School teacher, etc) with your phone number. If we have a special question about any of your responses, we would like to be able to call you and discuss it.

Please mark the student as honestly as you can. This form helps us evaluate how well the student will be able to succeed in our school's program. Your response will be kept confidential. It does not become part of the student's permanent records.

We cannot finish processing the student's application for enrollment until we have received this form back from you. Please complete it as soon as possible and use the enclosed envelope to return it to us promptly.

If you have any questions, please feel free to call the Forcey Christian School office at (301) 622-2281. Thank you for your assistance.

Sincerely,

Forcey Christian School  
Admissions Committee



Our school is accredited by the Association of Christian Schools International.

*"Be Transformed by the Renewing of Your Mind"*

# CONFIDENTIAL TEACHER EVALUATION FORM

## For Students Applying to Forcey Christian School Entering Sixth, Seventh, or Eighth Grade

Child's Name: \_\_\_\_\_ Applicant for Grade \_\_\_\_\_

*To the Teacher:* We appreciate your cooperation in completing this form for the student above who is applying to our school. After completing this form, please place it in the enclosed envelope, and mail it directly to Forcey Christian School.

If you have questions or would like to provide additional information, please call 301-622-2281. Thank you for your time and honest appraisal.

Name of person completing this form \_\_\_\_\_  
(Please print) (Signature)

Grade/Subject(s) Taught \_\_\_\_\_

I have known this applicant for \_\_\_\_\_ years/months. Date of this reference \_\_\_\_\_

May we contact you for further information? \_\_\_\_\_ Best time to reach you? \_\_\_\_\_ Telephone \_\_\_\_\_

### Please circle the words below that **best** describe this applicant:

independent	quiet	cheerful	self-disciplined	impulsive	not creative	forgiving
passive	creative	confident	insecure	content	irresponsible	revengeful
self-centered	shy	irritable	compassionate	manipulative	undependable	patient
aggressive	articulate	dissatisfied	meek	angry	reliable	thankful
enthusiastic	loner	helpful	positive leader	conscientious	ungrateful	obedient
generous	follower	unhappy	humble	slothful	accepting	shows prejudice
responsible	social	well-liked	negative leader	organized	diligent	fair
perfectionist	respectful	friendly	unsociable	kind	tells lies	selfish
anxious	distracting	distractible	attention-seeking	mean	honest	sassy
disorganized	bossy	tenderhearted	easily frustrated	orderly	shows favoritism	

### Academic Qualities

Academic ability:  Superior  Above grade level  On grade level  Below grade level

Academic achievement:  Far above expectations  Better than tests indicate  As expected  Below expectations

Self-motivation:  Well-motivated  Some desire to learn  Only that required  Does very little

Effort:  Maximum  Usually good  Sporadic  Minimal

Study habits:  Well-organized  Usually gets work done  Easily distracted  Poor habits

Intellectual curiosity:  Strong and varied  In one area only  An occasional spark  Limited

Ability to work independently:  Always works well  Needs help occasionally  Needs help frequently  Needs much supervision

Ability to work in a group:  Always works well  Usually effective  Sometimes unable to cope  Has great difficulty

Ability to write:  Ideas/mechanics excellent  Ideas good, mechanics fair  Ideas fair, mechanics good  Ideas/mechanics limited

Please complete both sides.

- Ability to express ideas orally:      Exceptional                      Good                                      Has some difficulty                      Limited
- Uses suggestions or corrections:      Always                                      Usually                                      Needs reminding                      Rarely follows through
- Seeks help when needed:                      Always                                      Usually                                      Occasionally                      Rarely
- Attention span:                                      Exceptionally good                      Usually good                                      Occasionally distracted                      Easily distracted
- Follows directions:                                      Quickly & correctly                      Occasionally needs help                      Needs much explanation
- Participation in class Discussions:                      Joins in readily                      Participates occasionally                      Contributes when called on                      Wants to dominate                      Rarely contributes
- Reads for pleasure:                                      Constantly                                      Frequently                                      Occasionally                      When prodded                      Rarely

**Personal Qualities**

- Maturity for age and grade:                      Very mature                      Above average                      Normal                      Somewhat immature
- Consideration of others:                      Thoughtful                      Usually considerate                      Rarely considerate                      Selfish
- Social adjustment with peers:                      Healthy                      Occasional minor problems                      Frequent minor problems                      Relates poorly
- Sense of humor:                                      Delightful                      Good                      Normal                      Rarely laughs or smiles
- Self-confidence:                      Healthy self-image                      Needs some support                      Appears overly confident                      Needs much assurance
- Integrity:                                      Very honest                      Usually trustworthy                      Some reservations                      Untrustworthy
- Conduct:                                      Well-behaved                      Usually obeys rules                      Occasional misconduct                      Frequent disruptions
- Health:                                      Excellent                      Occasionally sick                      Frequently sick
- Attitude of parents:                      Cooperative                      Indifferent                      Overly protective                      Antagonistic

**Please describe this applicant’s academic ability in the subject you teach. Comment on his/her strengths, weaknesses, and special interests.**

**Please comment on any other area (i.e. spiritual development, etc.) that might be pertinent to our evaluation of the student.**

**Has applicant been evaluated for any physical, emotional, or academic reasons?**      Yes\*    No      Do not know

**Is the applicant currently on any medication or previously been on medication?**      Yes\*    No      Do not know

**Have you observed any signs of learning disabilities?**                                      Yes\*    No

\*If yes to any of the above, please explain.

**Please describe the parent(s) degree of cooperation and involvement with your school:**

**How strongly would you recommend this student for admission to Forcey Christian School?**

- Enthusiastically                      Comfortably                      With some concerns                      I would not recommend this student.